1.1 Time to Reunification

Topic: SM10a

Report ID: SM10a22

Report Content: Time to Reunification report presents summary and child-level detail for all discharges from out-of-home care, including discharges to reunification. Results are based on a calendar year period where children were discharged from care. The report presents summary data by specific time intervals based on the child's most recent removal from home to the point of discharge. Discharges from Title-IV-E Reimbursable placements and Court-Ordered Kinship Care placements are also presented as a subset of discharges from all placements. Child level detail includes demographic information and placement history by county, site or region, supervisor and worker.

Dependencies: **None**

Frequency: **Annually**
                                       On Demand

Runtime Parameters: **Annually (end date for year)**
                                        User Requested Date
                                        County
                                        Site/Region

Output File Names:
- The file names will be dynamically set based runtime parameters.

- Only the County and Site/Region parameters affect the file name.

Parameter	Result	File name example
none	All-Counties is added to the end of the file name	SM10a22-R-SUMMARY-All-Counties
County	The County name is added to the end of the file name	SM10a22-R-SUMMARY-Milwaukee
County and Site	The Site name is added within the file name, and the County name is added to the end of the file name.	SM10a22-R-SUMMARY-Milwaukee-Site-1-Milwaukee

Selection Criteria: For report date and county and site/region specified:

1. Capture all children who were discharged from out of home care, including all children in court-ordered kinship care and children in pre-adoptive placements, with a discharge reason other than adoption. (Note: children who exited care from voluntary kinship care or from adoption assistance in-home placement cases are not included for purposes of this report.)

2. Exclude Voluntary Kinship Care placements (episode.cd_plcm_setng = 13). If a Voluntary Kinship Care placement exists within the current episode, **do not** include this placement **in the count** of placements within the current episode. Also, the Voluntary Kinship Care placement **will be displayed** as a placement in the Child Details report within the context of an episode.

3. Exclude Placements with an End Reason of "Placement Made in Error" (episode.cd_end_rsn = 100). If a placement with an End Reason of "Placement Made in Error" exists within the current episode, **do not** include this placement **in the count** of placements within the current episode. Also, the "Placement made in Error" **will not be displayed** as a placement in the Child Details report.

4. For all of the records selected, create the following output:

Sort Criteria:

1. County (For reporting purposes, BPP Adoption Region uses "State" as County for sort Criteria
2. Site/Region
3. Last Name (child)
4. First Name (child)

Level Breaks:

Page break between each:
1. County
2. Site/Region
3. The child details (Excel format) will have only one header row for the entire file. The County, Site, Supervisor, Worker and Name columns will appear on the same row as the rest of the child's detailed information. There will be no breaks (blank rows) in the file.

Determining a Begin Date

Whenever a Removal Date/Episode Begin Date is determined for a child on the report or used in a calculation on the report, it should come from the EPISODE.dt_rmvl instead of EPISODE.dt_bgn. The values on removal from home date, time from removal to TPR, and time from removal to adoption will be based on EPISODE.dt_rmvl.

Determining Pre-Adoptive Foster Care Cases

Only those cases whose adoption is finalized (COURT_DISP.CD_LGL_STAT =59) and
CD_DISP.DT_EFCTV <> NULL

1-day removal rules
Removals that last for only one day (dt_end = dt_rmvl) will NOT be considered removals unless
the child has a qualifying placement that starts on the same day as or the day after the End Date
(dt_end) of the 1-day removal. The same rules used to search for other qualifying placements
will be used to search for this placement.

To determine what removals a child has had, the program will be modified to look at removals in this
manner.
The current rules that qualify a removal will continue to be enforced, with the addition that 1-day
placements also qualify (dt_end = dt_rmvl).
Additionally, one day removals will not be valid if they child was also Discharged on that placement.

1. **Number of Removals**
   - Retrieve all qualifying removals
   - Analyze all removals
   - If a removal is NOT a 1-day removal (dt_end > dt_rmvl)
     - Add 1 to the number of removals
   - Else If a removal is a 1-day removal (dt_end = dt_rmvl)
     - If there is a qualifying placement that has a Begin Date that is the same day as or one day
       after the End Date of the 1-day removal
       - Add 1 to the number of removals
     - Otherwise reject this removal

For Earliest Removal and Most Recent Removal, the retrieval methods differ depending upon whether
there is a previous discharge prior to the current/most recent placement. Although the specific differences
will not be represented here, the differing search rules will continue to be utilized. Additionally, the rules
for handling situations where there is no removal will be the same.

2. **Earliest/First Removal**
   - Retrieve all qualifying removals (rules differ depending upon presence of a previous discharge)
   - Analyze as many removals as necessary, starting at the earliest
   - If the earliest removal is NOT a 1-day removal (dt_end > dt_rmvl)
     - Use this removal as the 1st removal
   - Else If the earliest removal is a 1-day removal (dt_end = dt_rmvl)
     - If there is a qualifying placement that has a Begin Date that is the same day as or one day
       after the End Date of the 1-day removal
       - Use this removal as the 1st removal
     - Otherwise reject this removal

3. **Latest/Most Recent Removal**
   - Retrieve all qualifying removals (rules differ depending upon presence of a previous discharge)
   - Analyze as many removals as necessary, starting at the most recent

- If the most recent removal is NOT a 1-day removal (dt_end > dt_rmvl)
  - Use this removal as the latest removal
- Else If the most recent removal is a 1-day removal (dt_end = dt_rmvl)
  - If there is a qualifying placement that has a Begin Date that is one day after the End Date of the 1-day removal (1-day rmvl End Date +1)
    - Use this removal as the latest removal
  - Otherwise reject this removal

Output Data: The data will be output to Microsoft Excel. Although the report layout below shows multiple sections on the child specific information on the report – all fields will be displayed in one continuous row in Excel.

Convert the Summary Report from Rich Text Format (free form text) to MS Excel (comma delimited) format. Each report will need to be reexamined to determine what changes are necessary to convert from free form text to comma delimited files.

The structure of the summary report output is outlined in the following table:

Input Parameters	Files	Summary Report File Contains . . .	Child Detail Report File Contains . . .
Statewide	summary file child detail file	- Statewide Summary report row - Summary report row for each county. County rows will be displayed only if placements exist in the county. - Summary report row for each "Site/Region" within a County (*only if multiple "Site/Region" exist*).	Details on all children in placement in the state
County	summary file child detail file	- Statewide Summary report row - Summary report row for the selected county. - Summary report for each "Site/Region" within the county (*only if multiple "Site/Region" exist*).	Details on all children in placement in the county
County & "Site/Region"	summary file child detail file	- Statewide Summary report row - County Summary report row - Summary report row for the selected site	Details on all children in placement in the site

Example Summary Rows based on the different parameters are shown below. Only the three columns that designate what is being summarized will be shown. Also, only a couple of example rows are shown.

Statewide Report (no criteria designated other than report date or period)

Statewide	County	Site/Region	Description
	Racine	Racine-Burlington HSD	All of Racine's data where the Site/Region = Racine-Burlington HSD.
	Racine	Racine- Racine HSD	All of Racine's data where the Site/Region = Racine-Racine HSD.
	Racine	SERO	All Racine's data where the Site/Region = SERO.
	Racine	All	All of Racine's data (excluding Regional Office's data that may have Racine as the County)
Statewide	All	All	Entire State's data

County Report (Racine was designated)

Statewide	County	Site/Region	Description
	Racine	Racine-Burlington HSD	All of Racine's data where the Site/Region = Racine-Burlington HSD.
	Racine	Racine- Racine HSD	All of Racine's data where the Site/Region = Racine-Racine HSD.
	Racine	SERO	All Racine's data where the Site/Region = SERO.
	Racine	All	All of Racine's data (excluding Regional Office's data that may have Racine as the County)
Statewide	All	All	Entire State's data

County and "Site/Region" Report (Racine & Racine-Burlington HSD were designated)

Statewide	County	Site/Region	Description
	Racine	Racine-Burlington HSD	All of Racine's data where the Site/Region = Racine-Burlington HSD.
	Racine	All	All of Racine's data (excluding Regional Office's data that may have Racine as the County)
Statewide	All	All	Entire State's data

Summary Data
- The following summary information is captured for statewide:
  1. Month Range
     a. Total Number of Discharges from Placement within specific time periods.
     b. Percentage of total discharges from placement for each time period as compared to the total number of discharges from foster care.
  2. Total Number of Placements Missing Discharge – this field calculates the total number of placements (statewide) that had a service ending reason that should have indicated a discharge from all placements – but the worker did not indicate a discharge. For each instance, this field will increment. (Use list from Michelle). (see excel spreadsheet with corresponding values)

3. For each discharge reason (other than Adoption) – the report will capture the following information for both statewide and specific counties:

   a. Discharge Reason
   b. Total for All Placement Types – indicating the total number of discharges (with the specific reason) from all placement types. (will also include kinship ct. ordered placements)
   c. Total for IV-E Reimbursable Placements Only – indicating the total number of discharges (with the specific reason) from IV-E reimbursable placements.
   d. Total for Court-Ordered Kinship Care Placement Only- indicating the total number of discharges (with the specific reason) from court-ordered kinship care placement service type. (count only when service category = 'Kinship' and placement status is 'Kinship – Ct. Ordered)
   e. Total number of discharges (with the specific discharge reason) within each of the month range time periods for all out of home placement types.
   f. Total percentage of each of the discharges (with the specific discharge reason) for each month range as compared to the total number of discharges for the specific discharge reason.
   g. Total number of discharges (with the specific discharge reason) within each of the month range time periods for only IV-E Reimbursable placement types.
   h. Total number of discharges (with the specific discharge reason) within each of the month range time periods for court-ordered kinship care placement type.
   i. Total percentage of each of the discharges (with the specific discharge reason) for each month range for discharges from IV-E Reimbursable placement types only as compared to the total number of discharges with the specific reason for IV-E Reimbursable types only.
   j. Total percentage of each of the discharges (with the specific discharge reason) for each month range for discharges from court-ordered kinship care placement type as compared to the total number of discharges with the specific reason for court-ordered kinship care placement type only.

   Child Data - Only the children that match the report parameters will be shown on the report. For instance, if a worker runs the report for Milwaukee county, only children in Milwaukee will be displayed on the Child Detail report. If a worker runs the report for Milwaukee county Site-1, only children

in Milwaukee Site-1 will be displayed on the Child Detail report. This processing matches the Summary Report processing, but was not included in the Child Detail report processing.

1. Last Name
2. First Name
3. Date of Birth (calculate age)
4. Gender
5. Primary Race
6. Ethnicity
7. Special Needs (1-3)
8. Child Disability (Y/N)
9. Member of Sibling Group (flag indicating the child is part of a sibling group)
10. Placed with Sibling Group
11. Number of Previous Episodes

Case Data

- For each child having an open placement at the time of report, display the following case data:
    1. Case ID (of the case in which the child is placed.)
    2. Case Type
    3. Current Case Status (Open/Closed/Reopened)
    4. County (of worker having current primary assignment to the case)
    5. Site/Region (of worker having current primary assignment to the case)

Placement Data

- For each child having a discharge for a reason other than 'Adoption' during the report parameter dates, display the following placement data:
    1. Episode Begin Date (most recent placement begin – flagged as an Initial Out of Home placement)
    2. Display the following for each placement in the episode:
        a. Removal Date
        b. End Date
        c. Placement Type - This field will now display the value in the "Placement Status" field (episode.cd_plcm_setng).
        d. Service Ending Reason
        e. Discharge from All Placements (display a "Y" for those placements that have this flag checked on the service ending record.
        f. Discharge Reason
        g. Placement Missing Discharge?
        h. Total Length of Episode in Months (up to one decimal) - from most recent episode.dt_bgn where fl_rmvl = 'Y',

count number of days until discharge date. Divide the
number of days by 30.4375 to get the months.

Audience: DHFS, County Agencies and Child Welfare Service Providers

Business Intent: Provide information regarding time to reunification of children who were in
out of home care and have returned home for the purpose of assessing performance in
relationship to the federal performance indicators and outcomes.

Statewide Summary:
All column headings appear on one row. There will be one "super-heading " in the first column that will contain the report name.

Time to Reunification

Rpt Run Date	Report Begin Date	Report End Date	Statewide	County	Site/Region
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
xx/xx/xxxx	xx/xx/xxxx	xx/xx/xxxx	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX

Total # of Placements Missing Discharge	Month Range	# of Discharges	% of Discharges
XXX	0 –12	XX	XX%
XXX	13 – 24	XX	XX%
XXX	25 – 36	XX	XX%
XXX	37 – 48	XX	XX%
XXX	49 - over	XX	XX%
XXX	**Total**	**XX**	**100%**

Total # of "Child Turned 18" Discharges	% of "Child Turned 18" Discharges	# IV-E of "Child Turned 18" Discharges	% of IV-E "Child Turned 18" Discharges	# of Kinship-CO "Child Turned 18" Discharges	% Kinship-CO of "Child Turned 18" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Death Of Child" Discharges	% of "Death Of Child" Discharges	# IV-E of "Death Of Child" Discharges	% of IV-E "Death Of Child" Discharges	# of Kinship-CO "Death Of Child" Discharges	% Kinship-CO of "Death Of Child" Discharges
XX	XX%	XX	XX%	XX	XX%

XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**
Total # of "Guardianship" Discharges	**% of "Guardianship" Discharges**	**# IV-E of "Guardianship" Discharges**	**% of IV-E "Guardianship" Discharges**	**# of Kinship-CO "Guardianship" Discharges**	**% Kinship-CO of "Guardianship" Discharges**
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**
Total # of "Independent Living" Discharges	**% of "Independent Living" Discharges**	**# IV-E of "Independent Living" Discharges**	**% of IV-E "Independent Living" Discharges**	**# of Kinship-CO "Independent Living" Discharges**	**% Kinship-CO of "Independent Living" Discharges**
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**
Total # of "Independent Living- But Not 18 Years Old" Discharges	**% of "Independent Living- But Not 18 Years Old" Discharges**	**# IV-E of "Independent Living- But Not 18 Years Old" Discharges**	**% of IV-E "Independent Living- But Not 18 Years Old" Discharges**	**# of Kinship-CO "Independent Living- But Not 18 Years Old" Discharges**	**% Kinship-CO of "Independent Living- But Not 18 Years Old" Discharges**
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Living With Other Relatives" Discharges	% of "Living With Other Relatives" Discharges	# IV-E of "Living With Other Relatives" Discharges	% of IV-E "Living With Other Relatives" Discharges	# of Kinship-CO "Living With Other Relatives" Discharges	% Kinship-CO of "Living With Other Relatives" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**
Total # of "Reunification W/ Parent Or Pri.Caretaker" Discharges	% of "Reunification W/ Parent Or Pri.Caretaker" Discharges	# IV-E of "Reunification W/ Parent Or Pri.Caretaker" Discharges	% of IV-E "Reunification W/ Parent Or Pri.Caretaker" Discharges	# of Kinship-CO "Reunification W/ Parent Or Pri.Caretaker" Discharges	% Kinship-CO of "Reunification W/ Parent Or Pri.Caretaker" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**
Total # of "Runaway" Discharges	% of "Runaway" Discharges	# IV-E of "Runaway" Discharges	% of IV-E "Runaway" Discharges	# of Kinship-CO "Runaway" Discharges	% Kinship-CO of "Runaway" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Transfer To Another Agency" Discharges	% of "Transfer To Another Agency" Discharges	# IV-E of "Transfer To Another Agency" Discharges	% of IV-E "Transfer To Another Agency" Discharges	# of Kinship-CO "Transfer To Another Agency" Discharges	% Kinship-CO of "Transfer To Another Agency" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Transfer To Licensed Private Agency" Discharges	% of "Transfer To Licensed Private Agency" Discharges	# IV-E of "Transfer To Licensed Private Agency" Discharges	% of IV-E "Transfer To Licensed Private Agency" Discharges	# of Kinship-CO "Transfer To Licensed Private Agency" Discharges	% Kinship-CO of "Transfer To Licensed Private Agency" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Transfer to DHFS/Other State Inst." Discharges	% of "Transfer to DHFS/Other State Inst." Discharges	# IV-E of "Transfer to DHFS/Other State Inst." Discharges	% of IV-E "Transfer to DHFS/Other State Inst." Discharges	# of Kinship-CO "Transfer to DHFS/Other State Inst." Discharges	% Kinship-CO of "Transfer to DHFS/Other State Inst." Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

Total # of "Transfer to Other Facility" Discharges	% of "Transfer to Other Facility" Discharges	# IV-E of "Transfer to Other Facility" Discharges	% of IV-E "Transfer to Other Facility" Discharges	# of Kinship-CO "Transfer to Other Facility" Discharges	% Kinship-CO of "Transfer to Other Facility" Discharges
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	XX%	XX	XX%	XX	XX%
XX	**100%**	**XX**	**100%**	**XX**	**100%**

County	Site	Supervisor	Worker
XXXXX	XXXXX	XXX,XXX	XXX,XXX

--GROUP BY DISCHARGE REASON

Lastname, Firstname

DOB	Gender	Primary Race	Hispanic Ethnicity?	Special Needs 1	Special Needs 2	Special Needs 3	Child has Diagnosed Disability	Member of Sibling Group?	Placed with Sibling Group?	# of Previous Episodes
XX/XX/XXXX	X	XXXXX	Y/N	XXXX	XXXX	XXXX	Y/N	Y/N/NA	XXX	XXX

Case ID	Current Case Type	Current Case Status
XXXXXX	XXXXXX	O/C/R

Episode Begin Date	Placement Begin Date	Placement End Date	Placement Type	Service Ending Reason	Discharge from all Placements?	Discharge Reason	Placement Missing Discharge?	Total Length of Most Recent Episode (Mos.)
XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XXXXX	XXXXXX	N	XXXXX	Y	XX.X
	YY/YY/YYYY	YY/YY/YYYY	YYYYY	YYYYYY	N	YYYYY	N	
	ZZ/ZZ/ZZZZ	*	ZZZZZ	*	Y			

Lastname, Firstname

DOB	Gender	Primary Race	Hispanic Ethnicity?	Special Needs 1	Special Needs 2	Special Needs 3	Child has Diagnosed Disability	Member of Sibling Group?	Placed with Sibling Group?	# of Previous Episodes
XX/XX/XXXX	X	XXXXX	Y/N	XXXX	XXXX	XXXX	Y/N	Y/N/NA	XXX	XXX

Case ID	Current Case Type	Current Case Status
XXXXXX	XXXXXX	O/C/R

Episode Begin Date	Placement Begin Date	Placement End Date	Placement Type	Service Ending Reason	Discharge from all Placements?	Discharge Reason	Placement Missing Discharge?	Total Length of Most Recent Episode (Mos.)
XX/XX/XXXX	XX/XX/XXXX	XX/XX/XXXX	XXXXX	XXXXXXX	N	XXXXX	Y	XX.X
	YY/YY/YYYY	YY/YY/YYYY	YYYYY	YYYYYYY	N	YYYYY	N	
	ZZ/ZZ/ZZZZ	*	ZZZZZ	*	Y			

All fields that use asterisks to designate missing data in certain cases, will be changed to show nothing. For instance, if no Permanency Plan exists, the placed with sibling fields will be blank.